

## **KINGSVILLE TOWNSHIP TRUSTEES SPECIAL**

### **November 18, 2020**

The November 11, 2020 regular meeting was cancelled due to a State address via television regarding COVID presented by Governor Dewine.

The November 18, 2020 Special meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Mike Cliff a motion to waive the reading of the minutes of the October 28, 2020 regular meeting minutes and approve them as presented. Jim Branch seconded the motion; all yes. Copies of the minutes were available.

**CORRESPONDENCE:** 1) Mike Cliff asked Mike Defazio, Zoning Inspector, to check with Mr. Griggs, Kingsbury Road, regarding yard debris dumping on property. There are no longer running dirt bikes on the property. 2) Troop 11 would like to come to the fire hall for Safety Forces Day on November 24, 2020 from 6:00 pm to 7:00 pm. This project would let them earn a patch/badge. 3) LaVern Wojciechowski, Hadlock Road, emailed the trustees about a clogged storm drain. The road department cleaned it out. 4) Sharon Blank, Brydle Road, reported that the Road department have been doing a good job with maintaining the road. 5) Karl Brunell reported that Pastor Dave, 1<sup>st</sup> Baptist Church, thanked the township for allowing them to use the park on Sunday mornings for their service. There were only about 35 in attendance in the church but well over 75 attendees when outdoors in the park. 6) Mike Cliff received a call from Steven Laskey asking the township if they had received a bad reference from a former employer of his. Mike let him know that they had received no such reference and wanted to make sure that the minutes reflected this.

**FINANCIALS:** No transfers. Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

#### **DEPARTMENT REPORTS:**

**Road Department:** Scott used a sick day and Chris has used 2 sick days and 32 hours of vacation. The road department set up and took down the election booths. They also used 3 tons of cold patch on Fox Rd. They filled the worst holes and low spots. They fixed a driveway and a washout over some of the new pipe on Fox, as well. The F550 is at Kingsville Towing having the ball joints changed. The tires are in at Bob Sumerel. They will be taking the F550 there next. The radiator for the Freightliner is \$725. It still needs to be picked up in Erie. The labor by Kingsville Towing will be \$75/hour. The loader tires got fixed. The yard waste bin has been emptied every day this week. Monday morning, the leaves were halfway to the garage. The road department has several quotes for loader tractors. Dorset Township has their tractor back and asked if we would be interested in buying it. The New Holland excavator that was discussed earlier has been sold. The Denmark truck has not been picked up yet. Chris still has the check. Denmark had to get a new title. Brobst removed and trimmed the trees in the park. Shepp Electric was contracted for service on the generator at the Fire hall. They will provide a quote for installing a generator at the Garage. Chris is planning to come to the meeting tonight if the trustees would like to discuss tractors and equipment before, during, or afterward. The 2005 Freightliner M2106, has been picked up. The VIN# is 1FVACXCS95HN74630, from Denmark this morning. They left their license plates on it for us to use, the same as before. We will need to insure it. Bill Thompson, trustee, would like to meet one of the trustees in the morning this week to transfer the title. He will meet you at the title department of the license Bureau. Chris has his contact information.

**Cemetery:** Jim has been mulching leaves and helping Scott in the Cemetery. There was an interment of cremains on the 6th. Footers are poured and stones are being set.

**Zoning:** Mike DeFazio, Zoning Inspector, reported one permit issued to Thomas McCumber @ 5860 S. Wright St. for a shed. Warnings/Inquiries/Violations: Junk and disabled vehicles @3676 St. Route 84. (Ongoing)

- Received call regarding demolition debris being dumped @ 5903 Cemetery Rd. No debris found on inspection of property.
- Trash and disabled vehicles @ 6769 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 6779 Reed Rd. (Ongoing).

**EMS/Fire:** Runs to date as of 11/18/2020 are 650 with 547 of them EMS. Mutual Aid provided to Conneaut was five additional runs for a total of 31 calls YTD. North Kingsville had 11 additional runs for a total of 93 runs YTD. Monroe Township had one additional run for a total of 18 runs YTD. Sheffield had one additional fire call for a total of 13 YTD. Ashtabula Township had no changes for an YTD of 1 EMS call. Ashtabula City had no changes for an YTD total of 3 EMS calls and 1 fire call. At the fire station both the front and rear pads were washed off and the front of station cleaned along with the windows washed. The entire station per new weekly orders was disinfected. The station is keeping better schedule for washing of interior for COVID response. Circle K North and the TA Truck Stop were inspected. D.Hillman has been training shifts with ongoing positive progress. The current schedule is being maintained. A recall / All Call – was needed for AC used for structure fire in North Kingsville and a RC was used for storm crew. There were no overnight shifts. 7 out of 8 after hour's calls were made with only 3 requiring mutual aid. The MARCS grant has been submitted and the station is hoping to hear results within a month. The chief is waiting for turn out gear to come in for A.Arth and for the SCBAs to come in from the factory. Squad 619 Reserve is set to be rotated for first out next month. Engine 621 had a water level sensor replaced by EVT. Engine 611 had valves replaced and functions as normal. When valves were replaced the EVT found that two additional valves would need to be replaced/repacked. Squad 609 will be rotated to second out or reserve next month. It will be fully detailed and waxed when placed in reserve. The Brush Truck 604 had the pump ran and checks were done. Dave West, Fire Chief is requesting to purchase two (2) automatic hand sanitizer dispensers for events. EMS training has been suspended along with fire training for the time being. New Hose is being placed on each Engine with 611 being first. The department has applied for a drone from the Lake County UAS team, they were giving a smaller starter drone away and whomever they award to will also be given help in starting a program and lessons on practices and flying. The demo pack has arrived, all crews will be testing and getting a feel for them to promote safety and educational standards of the new Drager packs. ODNR grant opportunity would go towards a utility vehicle or all-terrain vehicle (UTV, ATV). There is a 50/50 match of up to \$10,000.00. The goal would be to design a UTV capable of housing a pump, tank and a stokes basket that is all geared towards maintaining our own versatile capabilities for incidents and events. Each entity around us houses an ATV/UTV putting us at a disadvantage of not maintaining self-reliance and in the aspect of brush/field/woods fires we rely on surrounding departments to provide us the UTV. Also for rescue operations we've come across instances where we utilized another department's UTV to rescue someone from the woods off the roadway and have had to wait for them to arrive in order to extricate said victim. The department has re-registered the SAMS Club account. Ladder testing company has been contacted and will be in the area to do both us and NKFD, no date/time at this point.

**KIRC:** KIRC met with the prosecutor, commissioners and Doug Starkey, Environmental Services, a few weeks back to discuss the landowner's interest in CT Consultants doing a sewer study at a cost of \$18,000.00. There are 18 land owners at this time and the group would like for the township to write a summary letter speak to these people and have them sign a petition saying that they are interested in having a sewer study done. This petition would not be binding. And they would like 100% approval.

**OLD BUSINESS:** None

**NEW BUSINESS:** 1) Mike Cliff made a motion to allow Troop 11 to go to the Fire Hall on November 24, 2020 for Safety Forces Day from 6:00 pm to 7:00 pm. Karl Brunell seconded the motion; all yes. 2) Karl Brunell made a motion to allow the 1<sup>st</sup> Baptist Church the use of the park on Christmas Eve, and Sunday mornings from 11:00 am to 1:00 pm April to September 2021. Mike Cliff seconded the

motion; all yes. 3) Mike Cliff made a motion to have the fire hall purchase 2 hand sanitizer stations at a cost not to exceed \$1,000.00. Karl Brunell seconded the motion; all yes. 4) Mike Cliff made a motion to purchase a radiator for the 2016 Freightliner at a cost of \$725.00 and to have Kingsville Towing do the installation at a cost of \$75.00 per hour. Karl Brunell seconded the motion; all yes. 5) Mike Cliff made a motion to have Jim Branch draft a letter to home owners regarding the potential sewer study. Mike and Karl to hand deliver those that they can and to mail the ones that they cannot reach in person. Jim Branch seconded the motion; all yes. 6) Mike Cliff made a motion to have Jim Evans work through Thanksgiving and as needed throughout the winter for plowing. Karl Brunell seconded the motion; all yes. 7) Karl Brunell made a motion to purchase garland and lights for the gazebo at a cost not to exceed \$150.00. Mike Cliff seconded the motion; all yes. 8) Rose Hansen, corner of Sheldon and East Main, reported that something needs to be done with the catch basin in front of her house. Mike thought a riser might be needed. 9) Mike Cliff made a motion to have Chris get the two new Freightliner trucks lettered with the Kingsville Township logo at a cost not to exceed \$1,000.00 through Here's My Sign. Karl Brunell seconded the motion; all yes. 10) Mike Cliff made a motion to have Chris Bradek, Road Super., seek estimates on undercoating/sand blasting the frame on the 2005 Freightliner. Karl Brunell seconded the motion; all yes. 11) Jim Branch made a motion to have \$1,378.64 worth of supplies purchased for the fire hall to go toward the CARES Act. Mike Cliff seconded the motion; all yes. 12) Jim Branch made a motion to purchase a laptop for the meeting room at a cost not to exceed \$2,400 to go toward the CARES Act. Mike Cliff seconded the motion; all yes. 13) Mike Cliff made a motion to purchase 3 I-Pads with pen, keyboard and case for the use of the trustees for township business at a cost of \$2,176.00 each to go toward the CARES Act. Karl Brunell seconded the motion; all yes. 14) Jim Branch made a motion to have all other available funds for the CARES Act to go toward EMS/FF wages. Karl Brunell seconded the motion; all yes. 15) Work Session scheduled for Friday, December 4, 2020 at noon. The trustees asked the fiscal officer to send to paper and Martha will add to Gazette.

**PUBLIC COMMENTS/CONCERNS:** Fred Pierce Ruhland said that Fox Road was looking good with the cold patch that was added last week.

Karl Brunell made a motion to adjourn the November 18, 2020 Special Meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

---

Karl Brunell, Chairman

---

Sarah Patterson, Fiscal Officer